## **Educational Leadership Measurement Tools Workgroup**

**Educator Effectiveness Project** 

## **MINUTES**

November 17, 2011: Meeting #2

Jordan Auxiliary Service Building Professional Development Center

Present: Dixie Allen, Ann Anderson, Sol V. Garcia, Bob Gentry, Betty Barnum, Jane Ann Bitton, Jay Blain, Scott Bushnell, Suzanne Cottrell, Brian Dawes, Stephen Dimond, Lee Gagon, Patrick Garcia, Barry Graff, Morgan Murdock, Kerrie Naylor, Greg Proffit, Ken Rowley, Mike Smith, Tod Johnson

Excused: Kim Baker, Vicci Gappmayer, Richard Holmes, Steve Laing, Andrea Rorror, Jeannie Rowland

1. Welcome and Introductions

Kerrie Naylor

- Roll, travel vouchers, notebooks, etc.
- Review Minutes from Oct. 13, 2011, Meeting #1

Minutes were moved for approval by Bob Gentry and seconded by Steve Dimond. Minutes were approved.

- Review Agenda
- Goals for Today

Kerrie welcomed the group and reviewed the agenda for the day. She emphasized that the goals for the day were to build on the foundation of knowledge established in meeting 1, Oct. 13, and to explore other models that our being used in various states and being sold by vendors.

2. Tips and Cautions: Guiding Principles for our Work

Kerrie

Article: Assessing the Effectiveness of School Leaders: New Directions and New Processes

The group discussed aspects of educational leadership evaluations and identified questions and issues to keep in mind. <u>These will be distributed at the Dec. 9 meeting.</u>

3. Evaluation Systems Currently in Utah and in the Nation

McREL Webinar

11:00 am

**Greg Proffit** 

Val Ed Webinar

1:00 pm

**Andrew Mitchell** 

Suzanne presented a matrix to the group to use when investigating instruments and tools for educational leadership evaluation. She explained the categories identified on the matrix and asked the group to use the matrix for the webinars and for the group work in the afternoon.

Gregg Proffit from Park City SD arranged a webinar presentation of the McREL Balanced Leadership approach to administrator evaluation. Tony Draper presented in webinar format information about the software, instrument, and process of the evaluation model. Members asked questions and took notes on the matrix provided.

Kerrie and Suzanne asked the group to consider aspects of the evaluation tools that may be adopted as conceptual models for our evaluation system.

Following lunch, Andrew Mitchell from Discovery Education presented in webinar format information about the Val Ed evaluation instrument. Again, members took notes on the matrix.

4. Current Reality/Future Vision for Evaluating Leaders

Kerrie

- Oct. 13 Jig Saw Notes FYI
- Oct. 13 Guiding Questions Notes FYI

Information collected from Meeting #1 was included in the handouts for today. Members were asked to review this information.

5. Assignments of Other States' Educational Leadership Evaluation Tools

Suzanne

- Matrix for Analyzing Other States' Tools
- Planning for Utah's EL Model Evaluation System

Suzanne divided the group into six teams and asked them to read from the document "How Six States Are Implementing Principal Evaluation." Each team was given a state to report out on using the matrix.

Reports will be given at the next meeting Dec. 9.

- <u>Delaware</u>
- <u>lowa</u>
- New Mexico
- North Carolina
- Ohio
- South Carolina
- 6. Closing Discussion and Wrap-up

Kerrie

Additional questions and discussion took place regarding timeline, charges, and parameters of Board Rule R277-531. This information will be summarized at the beginning of the next meeting, Dec. 9.

7. Next Meeting: <u>Dec. 9, 2011; 9-3:00; JSD ASB</u>

Other Meeting Times:

• Jan. 12: Utah Law and Justice Center

Jan. 26: JSD, ASBFeb. 9: JSD, ASB

• Feb. 23: TBD

March 13: North and South Board Rooms USOE

Others: Additional meeting times were added to the calendar: Feb. 23 and March 13.

Lunch will be provided at noon. Thank you for your participation. Minutes will be sent electronically.